

APPROVED OPERATING BUDGET: 2024-2025

OPERATING INCOME

School district tax levy	403,560
Transfer from operational reserves	72,233
Book sales	35,000
Contributions + grants	13,850
Gallery reimbursements	4,000
State library aid	2,100
Library income (printing, etc)	1,300
Interest + dividends (operating)	7,000
Miscellaneous	500

TOTAL BUDGETED INCOME 539,543

PATRON SERVICES + PROGRAMS

Collection materials	56,000
Communications	4,000
Furniture + equipment	1,500
Hardware	2,000
Office + library supplies	8,000
Postage	1,050
Program presenter fees	8,550
Program supplies	3,700
Software + automation	9,325
Wages + payroll taxes	261,144
Benefits	31,911

Patron Services Total 387,180

BUILDING + OPERATIONS

Insurance	10,000
Janitorial services	8,000
Janitorial supplies	1,300
Lawn care	5,500
Miscellaneous	950
Repair + maintenance	9,000
Snow plowing	400
Trash pickup	800
Utilities	9,850

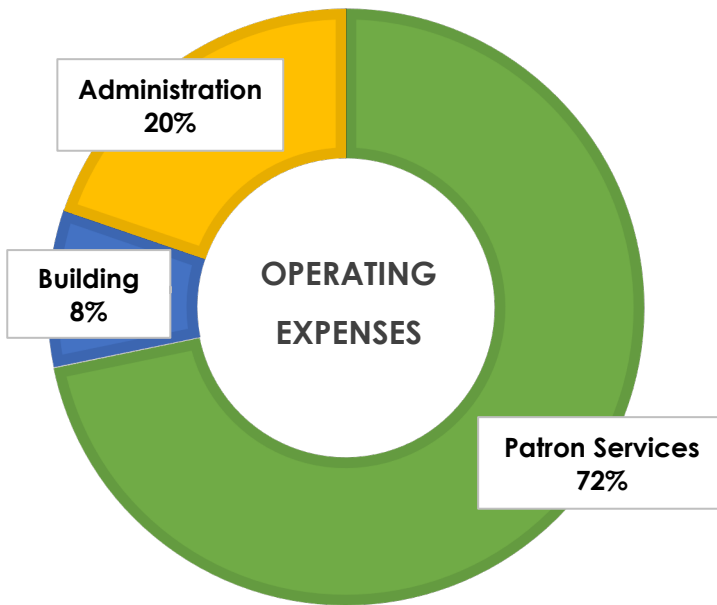
Operations Total 45,800

ADMINISTRATION

Bank service charges	250
Book sale expenses	1,000
Friends expenses	200
Insurance	2,000
Miscellaneous	3,350
Postage	450
Professional + IT services	20,400
Seminars + training	1,500
Software	3,925
Wages + payroll taxes	61,763
Benefits	11,724

Administrative Total 106,562

TOTAL BUDGETED EXPENSES 539,542



EXPENSE CATEGORIES

Patron Services includes all physical and digital collection materials, databases, program fees and supplies, software and hardware for patron use and patron service staff.

Building + Operations costs include repair and maintenance, janitorial and property services, utilities and insurance.

Administrative costs include accounting, legal, IT and HR fees, directors and officers insurance, office expenses and bookkeeping and administrative staff.